



NORTHERN CAPE OFFICE OF THE PREMIER

INTERNSHIP PROGRAM

The Northern Cape Office of the Premier seeks to help unemployed graduates to gain workplace experience in the field of work that they have studied by offering an Internship Programme for 24 months. Unemployed graduates must be in possession of a Diploma or Degree in the following fields: Administration Public Management, Communication Science, Marketing or Information Technology. Successful candidates will be placed in the areas of Admin Support, Communication Services, Information Technology, Monitoring and Evaluation. Applicants must submit their applications by stating the area/flied as well as the reference number.

Areas/Fields	Reference No
Admin Support	DG/04/2021
Communication Services	COM/05/2021
Monitoring and Evaluation	ME/06/2021
Strategic Management	SM/07/2021
Information Technology	IT/08/2021

REQUIRMENTS:

Applicants must be unemployed South African citizens and residents of the Northern Cape. Applicants must be between the age of 18 to 35 and be in possession of one of the qualifications mentioned above. Applicants who have not yet received their qualifications must provide academic transcripts or letters confirming that they have completed their studies.

HOW TO APPLY:

The Northern Cape Provincial Government is an equal opportunity, affirmative action employer, and woman and persons with disabilities are encouraged to apply. During appointment the Office of the Premier will consider its Employment Equity Plan. Applications must be submitted on new Z83 form which is effective from 01 January 2021, obtainable from any Public Service Department and should be accompanied by certified copies of qualifications dated not later than three (3) months as well as a comprehensive CV in order to be considered, failure to comply with these instructions will disqualify applications from being processed. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). All applicants should please note that correspondence will be limited to successful candidates only, if you have not been contacted within six (6) weeks after the closing date of this advertisements, please accept that your applications was unsuccessful.

Application can be directed to the department as follows: Senior Manager, Human Resources Administration, Private Bag X5016, Kimberley, 8300 or hand deliver at JW Sauer Building, Office of the Premier, Ground Floor (Security), for Attention: **Mrs. R. Booysen**.

Successful candidates will be required to enter into a 24 months' internship contract and will receive a monthly stipend of R6 083.70 as per DPSA Interns remuneration schedule.

Closing date: 7 May 2021

NB: PROSPECTIVE APPLICANTS MUST PLEASE USE THE NEW Z83 WHICH IS EFFECTIVE AS AT 01 JANUARY 2021.

Applicants are advised that a new application for employment (Z83) form has been in effect since 1 January 2021. The new application for employment form can be downloaded at www.dpsa.gov.za-vacancies or obtainable from any Public Service Department.

Applications submitted using the old Z83 form will not be accepted. Each application for employment form must be duly signed and initialed by the applicant.