



## NORTHERN CAPE OFFICE OF THE PREMIER TRANSVERSAL PROVINCIAL BURSARIES

### INTERNSHIP PROGRAMME

The Northern Cape Office of the Premier seeks to help unemployed graduates to gain workplace experience in their field of study by offering an Internship Programme for 24 months for the following areas/fields:

Area / Field	Qualification required	Reference No.
Intern: Graphic Designing	Relevant Diploma or Degree in Multi Media Design / Graphic Design;  Knowledge of graphic design procedures and software such as Illustrator, Corel draw; adobe photoshop or in-design will serve as an advantage.	NCTPB/GD/2023

**Successful candidates will be required to enter into a 24 months' internship contract and will receive a monthly stipend of R6 360.20 as per DPSA Interns remuneration schedule.**

#### REQUIREMENTS:

Applicants must be an unemployed South African citizen, residing in the Northern Cape Province. Applicants must be between the age of 18 to 35 and be in possession of a qualification in the above-mentioned field. Applicants who have not yet received their qualifications must provide academic transcripts or letters confirming that they have completed their studies.

#### FUNCTIONS:

- Conceptualizing visuals based on requirements
- Testing graphics across various media
- Study design briefs and determine requirements
- Schedule projects and define budget constraints
- Prepare rough drafts and present ideas
- Develop illustrations, logos and other designs using software or by hand
- Use the appropriate colours and layouts for each graphic
- Amend designs after feedback
- Ensure final graphics and layouts are visually appealing and on-brand

#### REQUIREMENTS AND SKILLS:

- Proven graphic designing experience & knowledge on corporate branding
- A strong portfolio of illustrations or other graphics
- Familiarity with design software and technologies & understanding of internal & external brand promotion
- A keen eye for aesthetics and details
- Excellent communication skills
- Ability to work methodically and under pressure to meet deadlines

**Enquiries: Ms. E. Bezuidenhout**

**Telephone No: 053 831 3550**

#### HOW TO APPLY:

**NOTE:** Applications must be submitted on the new application for employment form (Z83). The new form can be downloaded at [www.dpsa.gov.za-vacancies](http://www.dpsa.gov.za-vacancies) or obtainable from any Public Service Department and should be accompanied by a comprehensive CV specifying all qualifications, experience with respective dates and copies of qualifications. Applications submitted using the old Z83 form will not be accepted. No faxed, e-mailed or late applications will be accepted. All shortlisted candidates will be subjected to a personnel suitability check which includes criminal record checks, verification of qualifications, financial and asset record checks, previous employment verification and citizenship verification.

Please forward the applications for the post quoting the relevant reference number to: Senior Manager, Human Resources Administration, Private Bag X5016, Kimberley, 8300 or hand deliver at JW Sauer Building, Office of the Premier, Ground Floor (Security), for Attention: Mrs. R. Booyesen

**Closing Date: 12 May 2023**